

This procedure ("**Procedure**") applies to the shareholders of **BITTNET SYSTEMS S.A.**, a company established and operating according to the laws of Romania, with its registered office in Bucharest, 23 Șoimuș Street, bl.2, sc. B, et.2, ap.24, sector 4, registration number at the Trade Register J40 / 3752/2007, unique registration code 21181848 ("**Company**"), in a derogatory manner and only in connection with the increase with free shares approved by The Extraordinary General Meeting (EGMS) of the Company dated 27.04.2021 and only regarding the implementation of the EGMS Decision no. 3. This procedure will be subject to the approval of the EGMS of 27.04.2021.

Considering that the shareholders from the registration date (July 21, 2021) could be different from the shareholders from the reference date for the EGMS of 27.04.2021 (April 14, 2021) this procedure is necessary in order to offer to all shareholders from the registration date the possibility to expressly choose whether to opt to receive one share for every 10 shares held or the distribution of cash in the amount of 0.1 lei for every 10 shares held;

Given that this procedure will be submitted for approval to shareholders, we publish it for consultation as a supporting document. The procedure by which the way of expressing the option regarding the implementation of the EGMS Decision no. 3 dated 27.04.2021.

Note: this procedure **refers strictly to the EGMS Decision no. 3** of April 27, 2021. All other points voted in the EGMS of April 27, 2021, including the distribution of free shares in proportion of 6 new shares for every 10 shares held, which was agreed in the EGMS Decision no. 2, **are not part of this procedure.**

Options granted to shareholders from the date of registration

All shareholders registered in the register of shareholders on the Registration Date (July 21, 2021) have the opportunity to express their option on how to settle the resulting shares according to Decision no. 3 of the EGMS from April 27, 2021.

Thus, the shareholders from the registration date (July 21, 2021) will be able to choose one of the following options:

1. **Option 1:** Opt to support the Company, leaving at the disposal of the Company the newly issued share, thus receiving on August 3, 2021 a cash distribution of 0.1 lei for every 10 shares held on the registration date, in addition to the 6 free shares distributed according to the Decision No. 2 of the EGMS.
2. **Option 2:** Opt to receive one free share for every 10 shares held on the registration date in addition to the 6 free shares distributed according to Decision no. 2 of the EGMS. This 7th free share will be able to be charged to the shareholders' accounts from the registration date after the granting by ASF of a new CIIF (certificates of registration of financial instruments), a process that is expected to be completed in September 2021.

The shareholders from the registration date 21.07.2021 who do not take any action, will be considered to have chosen Option 2, without receiving any cash distribution.

The period of exercising the option

The shareholders from the registration date will be able to express their option at any time during 9 calendar days, **between July 22, 2021, at 00:00 and July 30, 2021 at 17:00**. Shareholders can change their option whenever they want during this period, the last option being the one taken into account.

How to exercise the option



Shareholders from the date of registration (July 21, 2021) will be able to express their option using an internet connection and accessing the electronic form provided by the company at the address below. Shareholders who cannot use the internet connection to express their option, can send their option through courier services, at the company's office in Bucharest, Bd. Timișoara no. 26, Plaza Romania Offices" Building, et. 1, sector 6.

Shareholders who submit their option through courier services must ensure that it is received by the company before **July 30, 2021, at 17:00**, under penalty of being considered an unexpressed option.

The electronic voting form will be made available online before July 15, 2021, at: <https://bittnet.ro/go/consistenta>

Access to the online form

Access to the online form is done by accessing the link <https://bittnet.ro/go/consistenta> from any device connected to the internet. In order to access this link, you need a username and password.

Username and password can be obtained at the address <https://bittnet.ro/go/inregistrare-actionar>

For identification, shareholders need to provide the following information:

a) Natural persons:

- Name surname
- Personal Numeric Code (CNP)
- Email address
- Copy of Identity Card*
- Phone number (optional)

b) Legal entities:

- Name of legal person
- Unique Registration Code (CUI)
- Name First name legal representative
- Personal Numeric Code (CNP) legally represented
- Email address
- Legal representative identity card *
- Copy of the Certificate of Finding issued by the Trade Register, which is valid or any other document issued by a competent authority of the State of origin, which is valid *
- Phone number (optional)

*the electronic copy of the above mentioned documents will be uploaded online (upload) in dedicated fields. The files to be uploaded must have one of the following extensions: .jpg, .pdf, .png.

In case the shareholder appoints a legal representative, he will upload online (upload) in the voting platform an electronic copy of the identification document and the special or general power of attorney.

In case of a correct identification, the shareholder receives at the communicated email address a username and a password for login in the virtual space intended for expressing and registering the voting option. The shareholder can log in and vote using the username and password received whenever he wants within the designated voting interval, the last voting option being the registered one. In the event that after the identification process there are discrepancies between the data provided by the shareholder and those in the Register of Shareholders at the reference date, the shareholder will be notified by email and will be instructed to contact Investors Relations Department at investors@bittnet.ro or phone number (+4021) 5271600.

Voting by electronic means involves checking a voting option and pressing the "Register vote" button. Votes marked in the application will not be taken into account without pressing the "Register vote" button.



The "for" vote means the choice of **Option 1**: a cash distribution of 0.1 lei for every 10 shares held on the registration date, a distribution that will be collected through the Central Depository on August 3, 2021.

The "against" vote, the "abstain" vote or the non-expression of any option means the choice of **Option 2**.

Questions

Starting with the date of publication of this procedure and until the closing date of the option application, shareholders will be able to ask questions by email at investors@bittnet.ro.

Information on the processing of personal data in the online voting action.

During your voluntary participation in the online voting activity organized on the eVote platform by the company Bittnet Systems SA whose shareholder you are according to the records in the Register of shareholders kept by the Central Depository, we inform you below about the collection of personal data:

What data do we collect?

We need you to provide us with the following data:

1. name, surname
2. CNP
3. email or phone

Purpose of processing, why do we need this data?

We will use this data for the following purposes:

1. **name, surname, CNP**: in order to be able to verify and identify you in the shareholders' register, and to correctly allocate the number of votes according to the number of shares;
2. **email / phone**: in order to be able to transmit the user data of the platform, to keep up to date with the evolution of the vote, to contact you if there are problems with what you have completed, to keep up to date with other information about the company, relevant for investors.

We also inform you that the processing of your personal data will take place based on art. 6 para. 1 lit. (f) of EU Regulation 2016/679 (RGPD), respectively for the purpose of the legitimate interest of the Organiser to take over the shareholders' option regarding the implementation of decision 3 of the general meeting of shareholders of 29 April 2020.

According to the RGPD, you have the right to be informed, access to data, the right to rectification, deletion, restriction of processing, opposition and the right not to be subject to a decision based solely on automatic processing. To exercise your specific rights, you can address a written and dated request, free of charge to the Organisers by email at investors@bittnet.ro. We will respond to your request, within one month, a term that can be extended by a maximum of 2 (two) months, in accordance with the law.

You also have the right to go to court and / or the national supervisory authority (www.dataprotection.ro).

